Installation Instructions for Monto Sit Stand Riser

MON/001

IMPORTANT INFORMATION ENCLOSED
Before using Monto please read these instructions for correct installation and use of the product.
Some important precautions

**IMPORTANT**
- Monto is intended for general purpose desktop use. It is not intended for heavy-duty applications.
- Do not lean heavily on the front of Monto’s platform.
- Do not mount monitors directly to Monto. Monitors should be independently mounted to the work surface using a suitable monitor arm.
- Maximum weight of supported equipment on Monto’s platform not to exceed 7kg.
- Please follow the installation instructions carefully. Correct installation is essential to the safe and reliable operation of the Monto Sit Stand Riser.
- Please take care to avoid trapping fingers when installing or adjusting the product.
- Ensure that the work surface upon which Monto is installed is strong enough and stable enough to support the product and any supplementary equipment such as monitor arms and monitors.
- Ensure that the surface upon which Monto is being installed is large enough to accommodate the product throughout its full range of adjustment. In particular, ensure that Monto is positioned such that it does not overhang the front of the work surface and is never in danger of “toppling” from the surface.
- It is the user’s responsibility to ensure that Monto and any associated monitor mounts are installed using fixings appropriate to the surface or structure to which it is being mounted.
- Do not mount Monto outdoors or in environments where it will be directly exposed to moisture. Do not install it in harsh or corrosive environments.
- Do not use this product for any purpose other than that for which it was designed.
- Keep out of the reach of children. Monto is not a toy.
- Do not leave Monto unattended around children.

**ELECTRICAL SAFETY**
- Safe installation of electrical equipment and electronic devices is the responsibility of the user.
- Please take care to avoid trapping cables when installing or adjusting the product.

**MAINTENANCE AND INSPECTION**
- Ensure all screws and fixings are fully tightened and occasionally re-tighten if necessary.
- Clean the product with a damp cloth. Do NOT use solvents.
- If Monto leaves marks on the surface upon which it is installed, clean them off with a damp cloth.

**WARNING**
- Do not place Monto upside-down or activate the legs unless the unit is placed on all 4 feet, because serious injury may occur.

**CAUTION - WORKING LOAD 7KG/15LB**
- Do not overload the riser with heavy objects.
- Do not stand, sit or lean on Monto.
- Risk of Monto collapsing under excess weight load.

**DISCLAIMER**
As part of Colebrook Bosson Saunders ongoing product improvement programme, the design of products may change without prior notice and details may vary from those illustrated.

**PATENTS**
Colebrook Bosson Saunders hold a number of patents and other intellectual property rights covering our products and processes. You can find patent information on our website at: www.colebrookbossonsaunders.com/patents

**TOTAL MAX 7KG/15LB**
Monto can be set up for adjustable Sit Stand laptop use or can be used in conjunction with a separate monitor and adjustable monitor arm.

**Configuration 1: Mounting with a Monitor and Monitor Arm**

- Monto Sit Stand Riser
- Ollin/Flo Extended Split Clamp
- Top Mount Clamp
- or
- A suitable monitor arm.

CBS recommends using the Ollin Dynamic Monitor Arm.

**Configuration 2: Mounting with a Laptop**

- Monto Sit Stand Riser
- Ollin/Flo Extended Split Clamp
- Top Mount Clamp
- A suitable monitor arm. CBS recommends using the Ollin Dynamic Monitor Arm.

For optimum ergonomic performance CBS recommends the use of a laptop stand (such as CBS’s Oripura) along with a separate keyboard and mouse.

Monto is installed and adjusted in the same way, regardless of whether it is being used with a laptop or with a monitor.
MONITOR ARM INSTALLATION

If you are using a monitor and monitor arm, install this before adding the Monto Sit Stand Riser. If you are using a laptop only, go straight to section 2.

1.1 FIT DESK FIXING TO WORKSURFACE

1.2 INSTALL MONITOR ARM TO CLAMP

NOTE
Please follow instructions supplied with clamps for full installation details.

WARNING
Ensure that arm is pushed fully down onto desk fixing.

2. MONITOR ARM INSTALLATION COMPLETE

WARNING
It is important that the front edge of Monto does NOT overhang the worksurface.

SETTING UP WORKSTATION

2.1 PLACE MONTO ON THE WORK SURFACE

2.2 PLACE YOUR DEVICES ON MONTO

Place your keyboard and mouse (and laptop if you’re using one) on Monto’s surface.

NOTE
For optimum convenience and a tidy installation, CBS recommends using compact wireless devices. If your devices require cable connection, use the handy cable clip features to manage the cables.

WORKSTATION INSTALLATION COMPLETE

CONFIGURATION 1
with a monitor & monitor arm

CONFIGURATION 2
with a laptop

IMPORTANT: See following sections for use and adjustment of Monto.
**ADJUSTING MONTO**

### 3.1 REPOSITION THE MONITOR

- **RAISE OR LOWER MONTO**
  - Raise or lower Monto to the desired working height.
  - Adjust the height of Monto to a comfortable working height. There are a total of 9 positions.

### 3.2 RELEASE THE MECHANISM AND ADJUST

- **WARNING**
  - Only activate Monto's legs when the unit is placed on all 4 feet, otherwise serious injury may occur.

- **Step A:** Push lock latches
  - IMPORTANT: Both lock latches must be pushed in to operate the release levers.

- **Step B:** Pull release levers towards you
  - IMPORTANT: Both levers must be pulled to release the mechanism
  - Be sure to support the weight of the Monto platform.

### 3.3 REPOSITION MONITOR

- Release both levers to lock Monto's height mechanism.

- Once you have adjusted the height of Monto, adjust the monitor to a comfortable working height relative to your eye level.
WARNING
DO NOT ACTIVATE LEGS UNLESS THE UNIT IS PLACED ON ALL 4 FEET, OR SERIOUS INJURY MAY OCCUR.

WARNING
DO NOT OPERATE PRODUCT UPSIDE-DOWN
Do not place Monto upside-down or activate the legs unless the unit is placed on all 4 feet, because serious injury may occur.
Please follow the product instructions supplied. Instructions also available at www.colebrookbossonsaunders.com

WARNING
TO REMOVE MONTO FROM A SURFACE
If transporting to another desk or storing Monto, use the handle recess on the underside and carry by your side.
Ensure Monto is lowered flat to the surface in its lowest position.
Apply downwards pressure to the platform to ensure the lock is fully engaged before lifting Monto from the surface.

HEIGHT POSITIONS OF MONTO WITH MONITOR

Seated Position
Standing positions to suit a comfortable working height for the user

HEIGHT POSITIONS OF MONTO WITH LAPTOP

Seated Position
Standing positions to suit a comfortable working height for the user

TRANSPORTING MONTO - SAFETY
If transporting to another desk or storing Monto, use the handle recess on the underside and carry by your side.

WARNING: Do not move/lift Monto when in a raised position.

CAUTION: Do not activate/pull release levers whilst carrying Monto.

CAUTION: Do not carry by sides to prevent accidental lever release.